



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**RAJAT MAHILA MAHAVIDYALAYA, AMBEDKAR  
NAGAR**

VILL. SINGHPUR GOHILA POST HANSWAR DISTRICT AMBEDKAR NAGAR

224143

[www.rmmamb.org](http://www.rmmamb.org)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2020**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Rajan Education Trust is a perfect management “Gurukul” for value based Teacher education for a learner and future teacher. Our campus is located in rural area, which is accessible through Public and Private Transport. Rajat Mahila Mahavidyalaya is flourishing under the umbrella of Rajan Education Trust. It laid its foundation with vision **"To equip the present student teachers to prepare the learners to face the global challenges and vagaries of the future"**. Dr. R.J. Singh Chauhan, Founder of Rajan Education Trust is a well-known Educationist and Social Service provider, who provides the guidance and directions for building Rajat Mahila Mahavidyalaya with a major focus on developing “Future Leaders” with sound academic and optimum leadership ability. In recognition of his efforts for women education in India, he has received following two International Awards on behalf of the college:

1. Awarded by World NRI Convention in House of Commons, London (U.K.) to mark celebration of 150 years of Mahatma Gandhi.
2. Award for Individual Contribution for International Integration & World Peace by Global Achievers Foundation in Bangkok, Thailand.

Rajat Mahila Mahavidyalaya always has thrust upon the establishment of a campus which spread across rich lush green flora and fauna. It includes modern world class amenities which provide globally competitive academic environment to the students that is not only restricted to the curriculum alone. Our teaching pedagogy is “Beyond Academics”. The care and concern of management is not restricted to teaching and result but the prime focus is on ultimate and efficient delivery of value based student centric education with the blend of experiential learning. Rajat Mahila Mahavidyalaya is an associated college of Dr. Ram Manohar Lohiya Awadh University, Ayodhya and recognized by National Council for Teacher Education for running B.Ed Course, therefore, the Curriculum is designed by the Dr. Ram Manohar Lohiya Awadh University, Ayodhya. Here, the faculties are engaged in teaching, with interactive learning, case studies and presentations.

### Vision

*To develop an Institution of academic excellence and to outstand in every stream of life. To meet the challenges of the emerging scenario in the twenty first century to optimally exploit the new opportunity to motivate the students to be socially responsible , productive and useful citizens of the globalized world.*

*To Create the congenial atmosphere of learning with the aim of developing technical sound, ethically strong and morally elevated individuals.*

*To Promote Sustainable development of High Education consistence with the statutory and regulatory requirement.*

*To Develop every learner at institution with skill of employability.*

### Mission

- *To inculcate in the minds of teacher trainees, an absolute desire for 'Learning to teach and Teaching to learn' with the will of leadership;*
- *To inspire the learners to acquire knowledge and skill so as to enable them to apply these tools to benefit the society at large.*

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

Focus on women education and vision to make women future leaders of the world are the strength of the college.

High quality inter-disciplinary education is a core strength of the college. The faculty has developed expertise in various current methodologies and teaching techniques and remains abreast with changing teaching environments.

The multidisciplinary faculty with research experience tremendously enrich the teaching-learning processes and provides innovative and multidimensional perspectives. The extensive publications of college faculty in journals and books, synchronized with participation in workshops, seminars and conferences helps the process of learning.

Strong focus on community outreach and extension at College has created linkages between theory and praxis. These have provided insights for strengthening development program and policies from a multi- stakeholder perspective.

### **Institutional Weakness**

The College has no role in planning and development of Curriculum and syllabus of the B.Ed Course, because the same is designed and developed by the Dr. Ram Manohar Lohiya Awadh University, Ayodhya.

The evaluation of answer sheets is completely in the hand of University.

That lack of representation of college in the decision making bodies of the university has great impact on various factors of college.

There is no promotion policy in college because it is not permitted by the Government and University, every time the college has to start a fresh recruitment process, if a faculty member is to be promoted.

The increasing diversity of students, coupled with a broad admission process poses a challenge for selecting students with aptitude.

The stagnation in permanent appointments affects the dynamics of the departments and impedes the professional growth of the discipline.

### **Institutional Opportunity**

In the coming years, we seek to utilize the expertise of the faculty members in formulating value added course and use of ICT based course transaction.

Using mobile technology and ICT helps professional enhancement of Teachers in reaching the unreached.

College also seeks to strengthen the quality of community outreach activities planned in collaboration with the industry, government and non-government organizations and the United Nations to expand internships and student exposure for holistic professional development.

With the globalization of education the college seeks to further increase its national and international research and internship linkages.

### **Institutional Challenge**

The college works in resource constrained environment with the faculty and administration balancing dual challenges of undergraduate and postgraduate teaching and research. Further, faculty is deprived of professorship opportunities and its related benefits.

Catering to a diverse student population brings with it certain challenges including problems in communication and non-availability of reading/course material/teaching aids in other Indian languages. However, teachers are from diverse population groups and continuously strive towards overcoming this challenge.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Curricular aspects of course at Rajat Mahila Mahavidyalaya are governed by Dr. Ram Manohar Lohiya Awadh University, Ayodhya, Statute and Ordinances. Multi-level systems have been evolved in the college for planning and implementation of the curriculum in transparent and effective manner. The pedagogy and infrastructure have been regularly upgraded to remain responsive to changing needs. The College follows the curriculum and syllabi designed by the affiliating Dr. Ram Manohar Lohiya Awadh University, Ayodhya. The college interacts with the university in updating the curriculum as and when required. The curriculum structure provides ample scope for healthy teaching practice, internal assessment, field trips, camp activities and work experience. Educational technology, information and communication technology in education, action research and case study are compulsory components of the curriculum.

The feedback from students, academic peers, alumni and employers are obtained, analysed and used for improving or restructuring the curriculum, co-curricular and extracurricular activities. It reflects the quality enhancement of this institution.

### **Teaching-learning and Evaluation**

The college caters to students from different backgrounds enriching the geographical, socio-economic and

cultural diversity within the institution. Equal Opportunity Cell of the college strives to provide an appropriate learning environment for students with special needs.

Students are familiarised with the program outcomes, mode of internal assessment as well as college facilities during the Orientation Program of the college. Teachers plan strategies to reduce the gap in knowledge and skills.

Students are encouraged to think critically and be innovative and creative in tackling assignments, projects and other tasks assigned to them. A repertoire of instructional methods and active learning approaches are used to foster constructive participation. Extension activities, internships, and training ensure experiential learning for students. Library at the college is well equipped with books, journals and e-resources necessary for teaching, learning and research. Teachers continuously strive for innovation and professional development.

Appropriate assessment is incorporated into the learning process to achieve the learning goals of the courses. Continuous Internal Evaluation is done periodically and transparency and fairness of evaluation system are ensured through Internal Assessment committee. The institution has an effective mechanism for redressal of grievances. Examination results display exemplary performance of the students who largely occupy the top merit positions in the Dr. Ram Manohar Lohiya Awadh University, Ayodhya.

Admission of students is based on their merit at the qualifying entrance examination conducted by State Government and University.

### **Infrastructure and Learning Resources**

The policy for infrastructure development focuses on-

- Create an enabling environment for teaching-learning process equipped with ICT facilities
- Regular assessment of infrastructure needs to keep pace with changing needs due to increase in number of students and introduction of new courses
- Regular up-gradation and maintenance of college facilities

The institution has following excellent physical infrastructure as per NCTE norms.

- Class room's provisions are modernized for teaching learning process
- Modernized educational technology lab, well equipped science and psychology lab, advanced computer technology laboratory, improvised gadgets, peripherals and instruments.
- Spacious administrative building
- 24 hours mineral water supply and power supply with UPS and generator connections
- Automated and very spacious well stacked Library
- Spacious and well ventilated auditorium
- Play grounds and sports room with all sports materials

The overall personality development of the students is the aim of the college. So the students are exposed to a variety of co- curricular, extra-curricular, social and community development activities on and off the campus. The facilities available for co- curricular and extra-curricular activities are as follows:

- Modernized Educational Technology Laboratory, Well equipped science and Psychology laboratory, Advance Technology computer lab improvised gadgets, peripherals and instruments and Audio visual facilities.
- Spacious and well ventilated Auditorium for cultural activities
- Clean Play Ground and courts for outdoor games like volley ball, kho -kho, basket ball, badminton and throw ball
- Well-arranged games room for indoor games
- Yoga and meditation hall

The college building is well furnished and properly maintained. Separate toilet facilities are provided for students and staff. To ensure clean water facility, periodic cleaning and maintenance of water tanks are carried out. The management has provided an Aqua Guard connection to provide purified drinking water to students. The entire premises are kept cleaned by sweeping and mopping regularly. First aid kit is provided in the college. Awareness lectures on Health and Hygiene are organized to bring awareness among the students by Eminent Doctors. The library has a good number of books on health education. Fire Extinguisher are installed in important places of the building.

### **Student Support and Progression**

The college is committed to excellence in all spheres, therefore, every student who joins the college is extended academic, psychological, professional and financial assistance to make her stay in the college an enriching experience. The college provides a meaningful partnership between students and teachers. This is seen in the planning of all academic, co-curricular and extra-curricular activities. Students with financial constraints are offered a wide variety of support scholarships offered by Government. The college attempts to provide access to all kinds of reinforcements that students would need to complete their education such as remedial classes, bridge courses and development of their soft skills. Career counselling at various levels prepares them for progression to higher studies as well as finding suitable placements.

Co-curricular activities are given the pride of place and are a vital part of the life of the students in the college thus enabling them to discover their true potential. The students explore their talents and interests through creative and meaningful opportunities. Various intra and inter college platforms are provided to the students to showcase a wide array of extra-curricular activities. The college also has a strong grievance redressal system and a well-functioning Internal Complaints Committee.

### **Governance, Leadership and Management**

For fulfilment of the college mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making and policy formulation. The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure and functioning of the university.

The college promotes a culture of participative management. Before the commencement of each academic session committees are formed. Under the guidance of the Principal, committees have the freedom to formulate their plan and decide execution strategies. The decision of committee remains final and all the committees have

to get their decisions ratified by the management committee.

### **Institutional Values and Best Practices**

The college promotes gender equity and sensitivity through various gender equity promotion programmes. Several activities are conducted for the promotion of national values and communal harmony. The college also provides facilities for the differently abled and works extensively to engage with the local community through each of its departments. Environmental consciousness has been an integrated component of the college activities. The institution plans to install a solar power system to offset carbon emissions and follows the policy of replacing lighting fixtures with LED lights. Further, the college maintains transparency in its financial, academic, administrative and auxiliary functions.

### **BEST PRACTICES**

#### **1. Title of the Practice: COMMUNITY AS A TEACHING LEARNING RESOURCE - Community to college and college to community.**

The college organized seminars and workshops by identifying eminent personalities from the community, to give innovative and unique real-life experiences to student teachers in creating an effective and interactive classroom. Mr. S.K. Singh was invited from the community to teach the students about Resume writing and techniques to face interviews. Apart from bringing community into the classroom, student teachers were asked to identify various organisations and institutes in the community that can be a rich source of learning. The physical environment around the practice teaching schools was used as living laboratories to study various phenomena.

#### **2. Title of the Practice: Sound mind in a sound body – Keep fit, teach fit.**

Extracurricular activities which involve physical, mental and emotional faculties of the student teachers are given much priority and were organised in the college. Guest lectures on nutrition, deficiency diseases, physical fitness, yoga and nutritive value of foods were conducted by the college. Food fests were organized and students gave demonstrations of healthy snacks and nutritious foods that can be prepared using low cost ingredients. Student teachers along with the faculty took part in various physical activities as part of curriculum. Student teachers organize pot-luck to display healthy eating habits. Health check-ups are organized by the college to sensitize student teachers on the importance of keeping fit to teach fit.

### **Research and Outreach Activities**

Our college continuously promotes the students and faculty to go into research and outreach activities by organizing National Seminal, International Conferences and Workshops.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJAT MAHILA MAHAVIDYALAYA, AMBEDKAR NAGAR
Address	Vill. Singhpur Gohila Post Hanswar District Ambedkar Nagar
City	AMBEDKAR NAGAR
State	Uttar pradesh
Pin	224143
Website	<a href="http://www.rmmamb.org">www.rmmamb.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kirti Mishra	05273-2515742	7007716887	05273-25145 84	rmmbed@gmail.co m
IQAC / CIQA coordinator	Gyanendra Singh	05273-2594587	8400059999	05273-26587 45	rmmbed@gmail.co m

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	



State	University name	Document
Uttar pradesh	Dr Ram Manohar Lohia Awadh University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	24-11-2014	<a href="#">View Document</a>
12B of UGC	24-11-2014	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	<a href="#">View Document</a>	06-06-2015	999	Permanent One time recognition granted by NCTE

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill. Singhpur Gohila Post Hanswar District Ambedkar Nagar	Rural	1.25	4000

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BEd, Education	24	Graduation	Hindi	100	95

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				15			
Recruited	0	1	0	1	0	0	0	0	11	4	0	15
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	9	7	0	16
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	1	0	0	0	0	3	2	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	2	0	10

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	0	0	0	0	0
	Female	95	0	0	0	95
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	7	12	10	7
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	53	52	34	51
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	35	36	55	29
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>95</b>	<b>100</b>	<b>99</b>	<b>87</b>

## Extended Profile

### 1 Students

#### 1.1

Number of students on roll year-wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
196	179	96	9	48
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of seats sanctioned year wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
100	100	100	100	100
File Description		Document		
Letter from the authority (NCTE / University / R		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Central / State Govt. reservation policy for adm		<a href="#">View Document</a>		

#### 1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
96	80	09	1	48
File Description		Document		
List of final year students with seal and signat		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

## 1.5

### Number of graduating students year-wise during last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
96	80	09	1	48
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Consolidated result sheet of graduating students		<a href="#">View Document</a>		

## 1.6

### Number of students enrolled(admitted) year-wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
100	99	87	9	48
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		
Enrollment details submitted to the state / univ		<a href="#">View Document</a>		

## 2 Teachers

### 2.1

#### Number of full time teachers year wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	8

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Copy of the appointment orders issued to the tea	<a href="#">View Document</a>

## 2.2

### Number of Sanctioned posts year wise during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	8

File Description	Document
University letter with respect to sanction of p	<a href="#">View Document</a>

## 3 Institution

### 3.1

### Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2018-19	2017-18	2016-17	2015-16	2014-15
36.16	29.84	17.29	10.90	10.67

File Description	Document
Audited Income Expenditure statement year wise d	<a href="#">View Document</a>

### 3.2

### Number of Computers in the institution for academic purposes..

#### Response: 42

File Description	Document
Invoice bills of purchase of computers	<a href="#">View Document</a>
Copy of recent stock registers	<a href="#">View Document</a>



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Planning

**1.1.1 Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.**

**Response:**

The College follows the curriculum and syllabus designed by the affiliating Dr. Ram Manohar Lohiya Awadh University, Ayodhya. The college interacts with the university in updating the curriculum as and when required. The curriculum structure provides ample scope for healthy teaching practice, internal assessment, field trips, camp activities and work experience. Educational technology, information and communication technology in education, action research and case study are compulsory components of the curriculum. The feedback from students, academic peers, alumni and employers are obtained, analyzed and used for improving or restructuring the curriculum, co-curricular and extra curricular activities. It reflects the quality enhancement of this institution. The College is bound to follow the Curriculum Planning of the Dr. Ram Manohar Lohiya Awadh University, Ayodhya and no change can be made by the college on its own in the course and syllabus. The examination is conducted by Dr. Ram Manohar Lohiya Awadh University, Ayodhya at the end of the academic year on a semester pattern. There is a provision for retotalling and revaluation and the students can get the photo copy of the valued answer script from the University. The college being affiliated to Dr. Ram Manohar Lohiya Awadh University, Ayodhya, the design of curriculum, course pattern and external evaluation are done by the University.

Before 2015, the B.Ed Course was of one year and the examination was conducted annually, but with effect from the academic session 2015-16, the National Council of Teacher Education amended its Regulation and provided that B.Ed Course shall be of Two Years. This is the only update/upgradation of curriculum of B.Ed Course.

#### **COURSES OFFERED**

##### **B.Ed**

Bachelor of Education [B.Ed] course is an undergraduate professional degree that prepares students to work as teachers in schools. The B.Ed degree is necessary for teaching at the secondary (classes 6 to 10) and higher secondary (classes 11 and 12) divisions.

##### **B.Ed Course Features**

Start: 01 July, 2020

Course Duration: 2 Year

Seats Available: 100

Mode of Admission- Centralized Counselling by State Government

File Description	Document
Plan developed for the last completed academic year	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**1.1.2 At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year 1. Faculty of the institution 2. Head/Principal of the institution 3. Schools including Practice teaching schools 4. Employers 5. Experts 6. Students 7. Alumni**

**Response:** E. Any 1 or none of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**1.1.3 While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Programmes offered by the institution, which are stated and communicated to teachers and students through 1. Website of the Institution 2. Prospectus 3. Student induction programme 4. Orientation programme for teachers**

**Response:** B. Any 3 of the above

File Description	Document
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**

**Response:** 0

**1.2.1.1 Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

### 1.2.1.2 Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 1.2.2 Average Number of Value-added courses offered during the last five years

Response: 0

#### 1.2.2.1 Number of Value – added courses offered during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 1.2.3 Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years

Response: 0

#### 1.2.3.1 Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of the students enrolled in the value-added course as defined in 1.2.2	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 1.2.4 Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

1. Provision in the Time Table
2. Facilities in the Library
3. Computer lab facilities
4. Academic Advice/Guidance

**Response:** E. None of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 1.2.5 Percentage of students who have completed self-study courses ( online /offline, beyond the curriculum) during the last five years

**Response:** 0

##### 1.2.5.1 Number of students who have completed self-study course(s) (online /offline, beyond the curriculum) during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

##### Response:

The Course prescribed by the Dr. Ram Manohar Lohiya Awadh University, Ayodhya emphasizes Gender, Climate and Sustainability, Human Values and Professional Ethics in the curriculum for cross-cutting topics, which helps students, ins till morally strong citizens. In today's dynamic work environment, gender equality and environmental sustainability are relevant to the mainstreaming of such cross-cutting issues in our curriculum. Adequate emphasis is placed on human values, gender equality and sustainability in the design of the curriculum. The institution follows the curriculum of the Institution which provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### 1.3.2 Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

##### Response:

The Teaching Learning process is strengthened through lectures, seminars, paper presentations, demonstrations, micro level teaching, macro teaching, field trips and camp activities. The latest ICT equipment substantially contribute to the Teaching Learning process. Our students are involved in a variety of school based activities. The internship teaching practice is conducted for 20 days in the nearby schools. The classes are handled by qualified full time faculty members. The Teacher Educators are encouraged to keep abreast of latest developments in their respective subjects through well-equipped library, seminar participation, writing articles in leading research journals. Well-equipped computer laboratory and internet facilities are extended to all teachers and students. Our library has a very good collection of books, periodicals, journals and back volumes.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### 1.3.3 Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

**Response:**

Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programmed in the following ways:

- The student teachers are given pre-practice teaching, micro teaching, demonstration classes and model teaching classes. Invited lectures, workshops, classroom seminars and team teaching are arranged for the benefit of the students.
- The pass percentages of students have been quite impressive even if the students admitted invariably have an average score in the qualifying examination.
- Weaker students are given remedial teaching.
- The tutor – mentor system is successfully conducted to elicit the problem of the students.
- Counselling is provided for the needed students.
- The student teachers are continuously evaluated by conducting unit tests, revision tests, and model tests for awarding grades. Most of the students hail from rural areas.
- The college enables the students to avail as many types of scholarships sponsored by the Government and the Management as possible.
- Every academic year the previous knowledge of students is tested and for low achievers special coaching is arranged.
- Remedial coaching are given to weaker students.
- Counselling is given by career guidance and counselling cell.

Feedbacks are collected from current and alumni about various dimensions of the college and its program in order to make a more effective functioning.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from**

- 1. Students**
- 2. Teachers**
- 3. Employers**
- 4. Alumni**
- 5. Practice teaching schools/TEI**

**Response:** B. Any 4 of the above

File Description	Document
Sample filled-in feedback forms of the stake holders	<a href="#">View Document</a>

**1.4.2 Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

**Response:** C. Feedback collected and analysed

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrollment percentage of students during the last five years..

**Response:** 68.6

File Description	Document
Document relating to Sanction of intake from University	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Approval letter of NCTE for intake for all programs	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

**Response:** 0

##### 2.1.2.1 Number of students enrolled from the reserved categories during last five years..

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

#### 2.1.3 Percentage of students enrolled from EWS and Divyangjan categories during last five years

**Response:** 0

##### 2.1.3.1 Number of students enrolled from EWS and Divyangjan categories during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>



## 2.2 Honoring Student Diversity

**2.2.1 Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..**

**Response:**

The college practices student centric approach. Each student is given personal attention and grooming throughout his/her journey during the program. Special classes are provided to support slow learners. The student-faculty ratio is optimally maintained. The physical infrastructure of the college ensures disabled friendly.

**2.2.2 Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through 1. Mentoring / Academic Counselling 2. Peer Feedback / Tutoring 3. Remedial Learning Engagement 4. Learning Enhancement / Enrichment inputs 5. Collaborative tasks 6. Assistive Devices and Adaptive Structures (for the differently abled) 7. Multilingual interactions and inputs**

**Response:** E. Any 1 or none of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**2.2.3 There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students**

**Response:** No Special effort put forth in accordance with learner needs

**2.2.4 Student-Mentor ratio for the last completed academic year**

**Response:** 15.08

**2.2.4.1 Number of mentors in the Institution**

**Response:** 13

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Multiple mode approach to teaching-learning is adopted by teachers which includes**

**experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning**

**Response:**

The College Practices student's and believes in experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning. Methods like case study, Project, SIP, CSR, Sports and Cultural competition, Live Projects etc are used for experiential learning. The academic calendar is every year in advance and strictly followed. ICT is used by every faculty to make teaching more effective. ICT and LMS are incorporated into teaching to improve the learning experience of students. Each and every student is assigned to a teacher from the faculty, based on their academic background, career interests and preference.

File Description	Document
Link for additional information	<a href="#">View Document</a>

**2.3.2 Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years**

**Response: 0**

**2.3.2.1 Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**2.3.3 Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..**

**Response: 80.61**

**2.3.3.1 Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year**

**Response: 158**

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Any additional Links	<a href="#">View Document</a>

### 2.3.4 ICT support is used by students in various learning situations such as

1. Understanding theory courses
2. Practice teaching
3. Internship
4. Out of class room activities
5. Biomechanical and Kinesiological activities
6. Field sports

**Response:** B. Any 3 of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

### 2.3.5 Continual mentoring is provided by teachers for developing professional attributes in students

**Response:**

The tutor – mentor system is successfully conducted to elicit the problem of the students. Counselling is provided for the needed students. The student teachers are continuously evaluated by conducting unit tests, revision tests, and model tests for awarding grades. The college being affiliated to Dr. Ram Manohar Lohiya Awadh University, Ayodhya, the design of curriculum, course pattern and external evaluation are done by the University. The practice teaching plans are developed in partnership with cooperatively involving the school staff and mentor teachers. The teaching schedule according to the syllabus is discussed and the lessons to be taught during practice session are informed beforehand to the students. This facilitates the coverage of all units of the syllabus in an organized manner. The barriers to students in learning are identified by the formal and informal evaluations. They are provided with a conducive and congenial atmosphere. During the tutorial hours the remedial instruction is given to students. Mentors are allowed for remedial instruction. Letters are sent to the parents of the low achievers about their wards performance level and the marks secured by the in the unit tests, Internal assessment tests and model examination. Low achievers are provided guidance and counselling to improve their performance.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.3.6 Institution provides exposure to students about recent developments in the field of education through 1. Special lectures by experts 2. ‘Book reading’ & discussion on it 3. Discussion on

recent policies & regulations 4. Teacher presented seminars for benefit of teachers & students 5. Use of media for various aspects of education 6. Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

**Response:** E. Any 1 or none of the above

File Description	Document
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**2.3.7 Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..**

**Response:**

The Head and the teacher educators of the institution take deep interest in providing a conducive environment to the students. The students feel free to express their difficulties in learning process. The teacher educator as well as the peer group provides feedback to the student teachers. Verbal suggestions are given then and there after the class hours. Observation is shared with the students and they are made aware of the corrections to be made for further improvement. The teacher educators emphasize the necessity of incorporating useful corrections with a very optimistic attitude and sanguine approach. The students and faculty keep pace with the recent developments in the school subjects and teaching methodologies by the following ways.

- Availing library and Internet facility
- Book review for the school subjects
- During the practice teaching the students are supposed to write the lesson plan so that they go through the subjects truly

Faculties before they are going to access the schools, should have thorough knowledge on school subjects

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 2.4 Competency and Skill Development

**2.4.1 Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**

1. Organizing Learning (lesson plan)
2. Developing Teaching Competencies

3. Assessment of Learning
4. Technology Use and Integration
5. Organizing Field Visits
6. Conducting Outreach/ Out of Classroom Activities
7. Community Engagement
8. Facilitating Inclusive Education
9. Preparing Individualized Educational Plan (IEP)

**Response:** E. Any 1 or none of the above

File Description	Document
Reports of activities with video graphic support wherever possible	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**2.4.2 Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as 1. Formulating learning objectives 2. Content mapping 3. Lesson planning/ Individualized Education Plans (IEP) 4. Identifying varied student abilities 5. Dealing with student diversity in classrooms 6. Visualising differential learning activities according to student needs 7. Addressing inclusiveness 8. Assessing student learning 9. Mobilizing relevant and varied learning resources 10. Evolving ICT based learning situations 11. Exposure to Braille /Indian languages /Community engagement**

**Response:** B. Any 6 or 7 of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.4.3 Competency of effective communication is developed in students through several activities such as**

1. Workshop sessions for effective communication
2. Simulated sessions for practicing communication in different situations
3. Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur'
4. Classroom teaching learning situations along with teacher and peer feedback

**Response:** A. All of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**2.4.4 Students are enabled to evolve the following tools of assessment for learning suited to the kinds**

of learning engagement provided to learners, and to analyse as well as interpret responses

1. Teacher made written tests essentially based on subject content
2. Observation modes for individual and group activities
3. Performance tests
4. Oral assessment
5. Rating Scales

**Response:** A. All of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**2.4.5 Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of 1. Preparation of lesson plans 2. Developing assessment tools for both online and offline learning 3. Effective use of social media/learning apps/adaptive devices for learning 4. Identifying and selecting/ developing online learning resources 5. Evolving learning sequences (learning activities) for online as well as face to face situations**

**Response:** A. All of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.4.6 Students develop competence to organize academic, cultural, sports and community related events through**

1. Planning and scheduling academic, cultural and sports events in school
2. Planning and execution of community related events
3. Building teams and helping them to participate
4. Involvement in preparatory arrangements
5. Executing/conducting the event

**Response:** A. All of the above

File Description	Document
Report of the events organized	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**2.4.7 A variety of assignments given and assessed for theory courses through**

1. Library work
2. Field exploration

3. Hands-on activity
4. Preparation of term paper
5. Identifying and using the different sources for study

**Response:** A. Any 4 or more of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

#### 2.4.8 Internship programme is systematically planned with necessary preparedness..

**Response:**

The practice teaching plans are developed in partnership with cooperatively involving the school staff and mentor teachers. The teaching schedule according to the syllabus is discussed and the lessons to be taught during practice session are informed beforehand to the students. This facilitates the coverage of all units of the syllabus in an organized manner. The students take 40 days internship of teaching practice classes. In all these days students have to record 5 observations and 20 lesson plans for each optional subject. During the process of internship teaching practice, the schedule includes completion of internship component records like Test and Measurement, Action Research and Case Study. The internship teaching practice is conducted for 20 days in the nearby schools.

The trainees are familiarized day to day activities of the school during the teaching practice. The tasks are :

- a. Conducting morning assembly
- b. Conducting classes
- c. Conducting tests
- d. Organizing science exhibitions
- e. Organizing cultural program
- f. Organizing games and sports activities
- g. Conducting competitions like quiz, debate, essay writing, etc..
- h. Carrying out case studies

During the teaching practice good learning experience is witnessed and inter personal relationship between the student teacher and the institution is enhanced.

File Description	Document
Link for additional information	<a href="#">View Document</a>

**2.4.9 Average number of students attached to each school for internship during the last completed academic year****Response:** 12**2.4.9.1 Number of schools selected for internship during the last completed academic year****Response:** 8

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>

**2.4.10 Nature of internee engagement during internship consists of**

- 1. Classroom teaching**
- 2. Mentoring**
- 3. Time-table preparation**
- 4. Student counseling**
- 5. PTA meetings**
- 6. Assessment of student learning – home assignments & tests**
- 7. Organizing academic and cultural events**
- 8. Maintaining documents**
- 9. Administrative responsibilities- experience/exposure**
- 10. Preparation of progress reports**

**Response:** A. Any 8 or more of the above

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>

**2.4.11 Institution adopts effective monitoring mechanisms during internship programme.****Response:**

During the process of internship teaching practice, the schedule includes completion of internship component records like Test and Measurement, Action Research and Case Study. Diagnostic tests and achievement tests for students are conducted by the trainees during and at the end of the internship to evaluate their performance. Internal Marks are awarded by the College on the basis of the internship performance. The Teachers make surprise visit to the Practice Teaching Colleges, where the students undergo internship and further continuous interaction/monitoring is being done by the faculty during the whole period of Internship.



File Description	Document
Link for additional information	<a href="#">View Document</a>

<p><b>2.4.12 Performance of students during internship is assessed by the institution in terms of observations of different persons such as</b></p> <ol style="list-style-type: none"> <li>1. Self</li> <li>2. Peers (fellow interns)</li> <li>3. Teachers / School* Teachers</li> <li>4. Principal / School* Principal</li> <li>5. B.Ed Students / School* Students</li> </ol> <p>(* 'Schools' to be read as "TEIs" for PG programmes)</p> <p><b>Response:</b> C. Any 2 or 3 of the above</p>
--

<p><b>2.4.13 Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include</b></p> <ol style="list-style-type: none"> <li>1. Effectiveness in class room teaching</li> <li>2. Competency acquired in evaluation process in schools</li> <li>3. Involvement in various activities of schools</li> <li>4. Regularity, initiative and commitment</li> <li>5. Extent of job readiness</li> </ol> <p><b>Response:</b> A. All of the above</p>
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File Description	Document
Any additional Link	<a href="#">View Document</a>

## 2.5 Teacher Profile and Quality

<p><b>2.5.1 Percentage of fulltime teachers against sanctioned posts during the last five years</b></p> <p><b>Response:</b> 100</p>						
<table border="1"> <thead> <tr> <th>File Description</th> <th>Document</th> </tr> </thead> <tbody> <tr> <td>Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal</td> <td><a href="#">View Document</a></td> </tr> <tr> <td>Data as per Data Template</td> <td><a href="#">View Document</a></td> </tr> </tbody> </table>	File Description	Document	Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View Document</a>	Data as per Data Template	<a href="#">View Document</a>
File Description	Document					
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View Document</a>					
Data as per Data Template	<a href="#">View Document</a>					

<p><b>2.5.2 Percentage of fulltime teachers with Ph. D. degree during the last five years</b></p>
---

**Response:** 41.67

#### 2.5.2.1 Number of full time teachers in the institution with Ph.D. degree during last five years

Response: 6

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

#### 2.5.3 Average teaching experience of full time teachers for the last completed academic year.

**Response:** 11.75

##### 2.5.3.1 Total number of years of teaching experience of full-time teachers for the last completed academic year

Response: 188

File Description	Document
Copy of the appointment letters of the fulltime teachers	<a href="#">View Document</a>

#### 2.5.4 Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

**Response:**

The criteria of ensuring the knowledge and the subject competency of the Teacher Educator begins with the selection procedure itself. The staff selection committee selects well qualified staff that has an ardent aptitude for teaching. The college conducts curricular and co-curricular meets for the development of staff knowledge and conduct Faculty Development Programmes. The college encourages the teacher educators to attend seminars, conferences, workshops and also to do part – time research leading to M.Phil. and Ph.D. degrees. The college permits them to carry our research leading to M.Phil. Ph.D. degrees and research in the computer laboratory and library. The college deputed staff for in-service training programmes and orientation courses by sanctioning ‘On Duty’. The teacher educator is encouraged to organize seminars, symposium etc., and the college spends the expenditure. The college provides incentives for publication of articles and meet the charges for the presentation of research papers in the seminars. The institution has transparent policies on faculty incentives and rewards. Faculty Performance Appraisal based on students feedback and Students Performance in University Examinations is made and teachers with best performance are rewarded. Teachers producing 100% pass percentage paper-wise are regularly awarded. Teachers are awarded for their best research papers presented in the seminar.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 2.6 Evaluation Process

### 2.6.1 Continuous Internal Evaluation(CIE) of student learning is in place in the institution

#### Response:

The student teachers are continuously evaluated by conducting unit tests, revision tests, and model tests for awarding grades. The examination is conducted by Dr. Ram Manohar Lohiya Awadh University, Ayodhya at the end of the academic year on a semester pattern. There is a provision for retotalling and revaluation and the students can get the photo copy of the valued answer script from the University. The college being affiliated to Dr. Ram Manohar Lohiya Awadh University, Ayodhya, the design of curriculum, course pattern and external evaluation are done by the University. The barriers to students in learning are identified by the formal and informal evaluations. They are provided with a conducive and congenial atmosphere. During the tutorial hours the remedial instruction is given to students. Mentors are allowed for remedial instruction. Letters are sent to the parents of the low achievers about their wards performance level and the marks secured by the in the unit tests, Internal assessment tests and model examination. Low achievers are provided guidance and counselling to improve their performance. Self-evaluation, class evaluation and teacher evaluation are followed.

File Description	Document
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.6.2 Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

1. Display of internal assessment marks before the term end examination
2. Timely feedback on individual/group performance
3. Provision of improvement opportunities
4. Access to tutorial/remedial support
5. Provision of answering bilingually

**Response:** D. Any 1 of the above

File Description	Document
Copy of university regulation on internal evaluation for teacher education	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.6.3 Mechanism for grievance redressal related to examination is operationally effective

#### Response:

There is a provision for retotalling and revaluation of the marks and the students can get the photo copy of the valued answer script from the University under Right to Information Act 2005.

File Description	Document
Relevant documents reflecting the transparency and efficiency related to examination grievances with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.6.4 The Institution adheres to academic calendar for the conduct of Internal Evaluation

#### Response:

Student teachers are evaluated on five core subjects, one elective and two optional subjects. Students' continuous internal evaluation is done and the Institution adheres to academic calendar for the conduct of Internal Evaluation.

File Description	Document
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.7 Student Performance and Learning Outcomes

### 2.7.1 The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

#### Response:

Teaching learning is a continuous process that promotes skills knowledge and develops new proficiencies

required to excel which in-turn requires students learning. Thus continuous review of teaching learning process structures & methodologies of operations and learning outcomes at periodic intervals. The tools used for review are feedback, mentorship, interactions etc.

In the beginning of the program academic calendar is prepared for the entire year, containing various conclave dates, festival dates, cultural event dates etc. Faculty members prepare their session plans keeping in mind the relevance of blooms taxonomy for their course. The course delivery mechanism is designed to achieve the CO & PSOs and ultimately the POs. The college, at the beginning of the course ensures the quality of course curriculum and justification of methodology used for delivering various objectives.

### **PROGRAMME LEARNING OUTCOMES (PLOs) OF THE B.Ed. Course.**

- To be empowered in subject content and pedagogy.
- To develop an understanding of the contemporary Indian Society, with special reference to education.
- To be able to interact with children from diverse socio economic and diverse back grounds.
- To be able to use learner centered teaching methods as such and with modification in future.
- To develop an understanding of paradigm shift in conceptualizing disciplinary knowledge in school curriculum,
- To identify the challenging and overcoming gender inequalities in school, classroom, curricula, textbook, social institutions, etc.

### **COURSE LEARNING OUTCOMES (PLOs) OF THE B.Ed. Course.**

- To create sensitivity about language diversity in classroom and its role in teaching- learning process
- To enable student-teachers to acquire necessary competencies for organizing learning experiences,
- To develop competencies among student-teachers to select and use appropriate assessment strategies for facilitating learning, to engage student-teachers with self, child, community and school to establish close connections between different curricular areas,
- To enable student-teachers to integrate and apply ICT in facilitating teaching-learning process and in school management, to systematize experiences and strengthening the professional competencies of student teachers, and
- To provide first-hand experience of all the school activities

<b>File Description</b>	<b>Document</b>
Documentary evidence in support of the claim	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### **2.7.2 Average pass percentage of students during the last five years**

**Response:** 99.57

##### **2.7.2.1 Total number of students who passed the university examination during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
96	80	9	0	48

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.7.3 The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

#### Response:

Regularly, feedback about the effective delivery of course is taken and required improvement measures are being introduced by the college. The college also checks the suggestions given by students in suggestion box which is placed near the classrooms to get first hand review directly from the most important stakeholder of the program.

The next check point is end term exams, student's feedback regarding the achievement PO and CO are collected. The analysis of the feedback is closely checked by committee, HODs along with Director corrective actions are suggested for the next cycle of course.

The remedial measure includes conducting remedial courses for slow learners. From the first semester, students are identified and categorized as slow learner, moderate learner and fast learners based on their academic performance and on communication skills. Customized inputs are designed for different learning ability levels. College ensures at the beginning itself the effectiveness of mentoring system to have a close look of student performance.

To compete in the modern world, students need to be effective communicator, thus college pays special attention towards developing communication skills of students. At regular intervals college calls meeting with mentors and guides them to take students to next level.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.7.4 Performance of outgoing students in internal assessment

#### Response: 100

#### 2.7.4.1 Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year

Response: 96	
File Description	Document
Data as per Data template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.7.5 Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.**

#### **Response:**

Diagnostic tests and achievement tests for students are conducted by the trainees during and at the end of the internship to evaluate their performance. These tests are conducted on a regular basis and the performance of students of different levels is evaluated by test scores.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## **2.8 Student Satisfaction Survey**

### **2.8.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.99

## Criterion 3 - Research and Outreach Activities

### 3.1 Resource Mobilization for Research

**3.1.1 Average number of research projects funded by government and/ or non-government agencies during the last five years**

Response: 0

**3.1.1.1 Number of research projects funded by government and non- government agencies during the last five years..**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

Data as per Data Template

[View Document](#)

Link for additional information

[View Document](#)

**3.1.2 Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

Response: 0

**3.1.2.1 Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

Income expenditure statements highlighting the research grants received, duly certified by the auditor

[View Document](#)

**3.1.3 In-house support is provided by the institution to teachers for research purposes during the last five years in the form of: 1.Seed money for doctoral studies / research projects 2. Granting study leave for research field work 3. Undertaking appraisals of institutional functioning and documentation 4. Facilitating research by providing organizational supports 5. Organizing research circle / internal seminar / interactive session on research**



**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**3.1.4 Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include**

- 1. Participative efforts (brain storming, think tank, etc.) to identify possible and needed innovations**
- 2. Encouragement to novel ideas**
- 3. Official approval and support for innovative try-outs**
- 4. Material and procedural supports**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Link for additional information	<a href="#">View Document</a>

## 3.2 Research Publications

**3.2.1 Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years**

**Response:** 0

**3.2.1.1 Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**3.2.2 Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years**

**Response:** 0.97**3.2.2.1 Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
6	3	3	2	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**3.3 Outreach Activities****3.3.1 Average number of outreach activities organized by the institution during the last five years..****Response:** 0**3.3.1.1 Total number of outreach activities organized by the institution during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>

**3.3.2 Percentage of students participating in outreach activities organized by the institution during the last five years****Response:** 0**3.3.2.1 Number of students participating in outreach activities organized by the institution during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Report of each outreach activity with seal and signature of the Principal	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.3.3 Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

**Response:** 0

#### 3.3.3.1 Number of students participated in activities as part of national priority programmes during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Any other relevant link	<a href="#">View Document</a>

### 3.3.4 Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

**Response:**

Training to students in contemporary social responsibilities and values and community services are given through extension activities. The college has over the years established a rich tradition of

- Inculcating ethical values in faculty and students by invited lectures on ethics.
- Computer Education with thrust on national issues like environment, value education and ICT are taught in our college.
- Creating awareness on National and Global issues like Global warming, Pollution, Plastic menace, National security and Disaster management.
- By allotting one period for co-curricular activities, computer laboratory, ET laboratory, Language

laboratory practices for students.

- Celebration of national festivals to foster social, cultural, religious and regional integration.
- Training the students in contemporary social responsibilities and values and community services through extension activities.

The institution ensures in each and every stage that the Student-Teachers responsibly develop social and citizenship values and skills. During field trip and the citizenship camp activities students are taught about causes for the drink and drug addiction, duties of the citizen and the necessity of voting in the election.

File Description	Document
Report of each outreach activity signed by the Principal	<a href="#">View Document</a>

### 3.3.5 Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 2

#### 3.3.4.1 Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 3.4 Collaboration and Linkages

### 3.4.1 Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 0

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, research etc. during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.4.2 Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

**Response:** 0

#### 3.4.2.1 Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.4.3 Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes

1. Local community base activities
2. Practice teaching /internship in schools
3. Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education
4. Discern ways to strengthen school based practice through joint discussions and planning
5. Join hands with schools in identifying areas for innovative practice
6. Rehabilitation Clinics
7. Linkages with general colleges

**Response:** B. Any 5 or 6 of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered**

**Response:**

The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness centre, equipment, computing facilities, sports complex, etc. for the various programme offered. The infrastructure of the institution is as per the prescribed norms by the regulatory authorities. The institution has sophisticated classrooms with LCD projector, Wi-Fi and Internet facilities to the students and staff. Institution has beautiful landscaped garden. Sufficient class rooms, spacious and ventilated auditorium are available. The class room provisions for using modern teaching gadgets are available. The class room are equipped with computers, LCD's, OHP's. The computers are connected with internet facilities. Further plan is to implement smart boards. The physically challenged students are also admitted. They are taken care of through various measures. The class rooms are given to them in the ground floor. Computer classes are arranged for them during the physical education hours.

The college has a well – equipped ET laboratory and computer lab having equipment such as Computer, LCD Projector, Digital Camera, Internet facility, Printer, CD's, Pen Drives. The institution has developed excellent physical and academic infrastructure and thereby ensuring good learning experience and environment. The Institution is equipped with:

- well maintained laboratories and library, computer centre, rest rooms, toilets, playfields and spacious & ventilated class rooms capable of adapting to technological teaching aids.
- Transport facilities run by our institution are available from places in and around Ambedkar Nagar district .
- By providing a calm atmosphere inside the college premises, the monitors students activities are provided a very conducive environment for learning.
- Class room's provisions are modernized for teaching learning process.
- Modernized educational technology lab
- well-equipped science and psychology lab, advanced computer technology laboratory, improvised gadgets, peripherals and instruments.
- Art and Music and Workshop.
- Spacious administrative building
- The college runs sufficient number of buses in several routes in and around Ambedkar Nagar.
- 24 hours mineral water supply and power supply with UPS and generator connections
- Automated and very spacious well stacked Library
- Spacious and well ventilated auditorium
- Play grounds and sports room with all sports materials

Green Campus-The institution is surrounded by Green trees and hills so it will be pollution free area of natural clinic. The institution is well connected throughout the country with roads, railways and airways

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 4.1.2 Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

**Response:** 60

##### 4.1.2.1 Number of classrooms and seminar hall(s) with ICT facilities

Response: 3

##### 4.1.2.2 Number of Classrooms and seminar hall(s) in the institution

Response: 5

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link to relevant page on the Institutional website	<a href="#">View Document</a>

#### 4.1.3 Percentage of expenditure excluding salary for infrastructure augmentation during the last five years (INR in lakhs)

**Response:** 11.61

##### 4.1.3.1 Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.97	1.81	2.88	2.74	0.77

File Description	Document
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software****Response:**

The library of the College is automated by using the Integrated Library Management System (ILMS) namely NewGenLib Software. The college has a large collection of Books, Journals, Encyclopaedia etc as per the norms of the National Council for Teacher Education and Dr. Ram Manohar Lohiya Awadh University, Ayodhya. The record of issuance of books and return of books by students are duly recorded in the software.

File Description	Document
Bill for augmentation of library signed by the Principal	<a href="#">View Document</a>
Web-link to library facilities	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**4.2.2 Institution has remote access to library resources which students and teachers use frequently****Response:**

The library of the College is automated by using the Integrated Library Management System (ILMS) namely NewGenLib Software. The college has a large collection of Books, Journals, Encyclopaedia etc as per the norms of the National Council for Teacher Education and Dr. Ram Manohar Lohiya Awadh University, Ayodhya. The record of issuance of books and return of books by students are duly recorded in the software. The students and teachers are also using following online library/resources:

- National Digital Library of India (<https://ndl.iitkgp.ac.in>)
- Open Library (<https://openlibrary.org/subjects/place:india>)
- National Library (<https://www.nationallibrary.gov.in>)

Public Library of India (<https://archive.org/details/digitallibraryindia>)

**4.2.3 Institution has subscription for e-resources and has membership/ registration for the following**

- 1.e-journals
- 2.e-Shodh Sindhu
- 3.Shodhganga
- 4.e-books
- 5.Databases



**Response:** E. None of the above

File Description	Document
Data as per Data template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

**Response:** 1.25

##### 4.2.3.1 Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.81	1.52	1.28	1.14	0.49

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.2.5 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 0

##### 4.2.5.1 Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year

##### 4.2.5.2 Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year

##### 4.2.5.3 Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year

##### 4.2.5.4 Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.

##### 4.2.5.5 Number of teachers and students using library for Month 5 (not less than 20 working days)

during the last completed academic year.

**4.2.6 Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways**

- 1.Relevant educational documents are obtained on a regular basis**
- 2.Documents are made available from other libraries on loan**
- 3.Documents are obtained as and when teachers recommend**
- 4.Documents are obtained as gifts to College**

**Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 4.3 ICT Infrastructure

**4.3.1 Institution updates its ICT facilities including Wi-Fi**

**Response:**

The college uses the ICT in the curriculum. CDs are prepared by the faculty members and the students and are being used it as teaching aids in the class room. Power point presentations are made use of in classroom teaching. Students are encouraged to conduct the classes by using power point presentation during teaching practice in schools.. The latest ICT equipment substantially contribute to the Teaching Learning process. The college has satisfactory student computer ratio and 100 mbps internet bandwidth and the college also updates its IT facilities including Wi-Fi at Periodic Intervals. IT Lab assistant maintains Colleges computers and devices under the supervision of the system administrator. To meet the demands of the teacher education curriculum, the college has one educational technology lab. Students use ICT facilities and prepare MS Power point slides for presentation of important concepts in their subjects. A separate computer laboratory has 50 systems and internet facility with the UPS capacity of 6 kVA. The Library, Officer and Computer Lab are duly equipped with Laser Printers and Photocopiers. Arrangement of Projectors have also been done for learning process through ICT.

<b>File Description</b>	<b>Document</b>
Link for additional information	<a href="#">View Document</a>

**4.3.2 Student – Computer ratio for last completed academic year**

**Response:** 4.67

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.3.3 Internet bandwidth available in the institution

**Response:** 100

##### 4.3.3.1 Available bandwidth of internet connection in the institution, in MBPS

Response: 100

File Description	Document
Bill for any one month during the last completed academic year indicating internet connection plan, speed and bandwidth	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development are available in the institution such as

1. Studio / Live studio
2. Content distribution system
3. Lecture Capturing System (LCS)
4. Teleprompter
5. Editing and graphic unit

**Response:** E. None of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

## 4.4 Maintenance of Campus and Infrastructure

#### 4.4.1 Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

**Response:** 100

##### 4.4.1.1 Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
36.16	29.84	17.29	10.90	10.67

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place

##### Response:

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Adequate in-house staff is employed to maintain meticulous on-campus hygiene, cleanliness and infrastructure to provide a comfortable learning environment.

- Admin Department of the College looks after the infrastructure of classroom, maintenance and repairs of College Infrastructure.
- Admin. Department, oversees the supervisor's job at the next level. The admin head is accountable and acts as the supervisor who organizes the workforce effectively, maintaining duty files that contain details of their individual floor-wise duties, scheduling, leave etc. The maintenance officer conducts daily checks to ensure the infrastructure's efficiency / working condition.
- Adequate in-house staff is employed to maintain meticulous on-campus hygiene, cleanliness and infrastructure to provide a comfortable learning environment. Classrooms, staff rooms, seminar rooms, IT labs, etc. are regularly cleaned and maintained by service and housekeeping staff assigned to each floor. In each room, dustbins are kept. A full-time gardener keeps the campus Green Cover intact.
- IT Lab assistant maintains Colleges computers and devices under the supervision of the system administrator.
- From time to time Proper inspection is done and verification of stock takes place at the end of every year.
- From time to time repairs and maintenance requisites are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester.

The maintenance team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping. The maintenance team looks after the maintenance of rest rooms and neatness of the entire college premises.

<b>File Description</b>	<b>Document</b>
Link for additional information	<a href="#">View Document</a>

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 A range of capability building and skill enhancement initiatives are undertaken by the institution such as:**

- 1. Career and Personal Counseling**
- 2. Skill enhancement in academic, technical and organizational aspects**
- 3. Communicating with persons of different disabilities: Braille, Sign language and Speech training**
- 4. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two**
- 5. E-content development**
- 6. Online assessment of learning**

**Response:** B. Any 4 or 5 of the above

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>

**5.1.2 Available student support facilities in the institution are:**

- 1. Vehicle Parking**
- 2. Common rooms separately for boys and girls**
- 3. Recreational facility**
- 4. First aid and medical aid**
- 5. Transport**
- 6. Book bank**
- 7. Safe drinking water**
- 8. Hostel**
- 9. Canteen**
- 10. Toilets for girls**

**Response:** A. Any 8 or more of the above

<b>File Description</b>	<b>Document</b>
Paste link for additional information	<a href="#">View Document</a>

**5.1.3 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as**

- 1. Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
- 2. Details of members of grievance redressal committees are available on the institutional website**

3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students
4. Provision for students to submit grievances online/offline
5. Grievance redressal committee meets on a regular basis
6. Students' grievances are addressed within 7 days of receiving the complaint

**Response:** A. All of the above

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**5.1.4 Institution provides additional support to needy students in several ways such as: 1. Monetary help from external sources such as banks 2. Outside accommodation on reasonable rent on shared or individual basis 3. Dean student welfare is appointed and takes care of student welfare 4. Placement Officer is appointed and takes care of the Placement Cell 5. Concession in tuition fees/hostel fees 6. Group insurance (Health/Accident)**

**Response:** C. Any 2 of the above

File Description	Document
Data as per Data template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 5.2 Student Progression

**5.2.1 Percentage of placement of students as teachers/teacher educators**

**Response:** 24.79

**5.2.1.1 Number of students of the institution placed as teachers/teacher educators during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
26	13	10	0	9

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education during the last completed academic year**

**Response:** 20.83

**5.2.2.1 Number of outgoing students progressing from Bachelor to PG.**

Response: 20

**5.2.2.2 Number of outgoing students progressing from PG to M.Phil.**

**5.2.2.3 Number of outgoing students progressing from PG / M.Phil to Ph.D.**

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**5.2.3 Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)**

**Response:** 0

**5.2.3.1 Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Student council is active and plays a proactive role in the institutional functioning**

**Response:**

360 degree development of students can be seen in their achievements in the field of extra-curricular and sports activities, students had received many awards at various platforms. The student council takes responsibility of organizing various events and students are active member of various college level committees. Annual Function , Dandiya, Sanskriti , Green Mission, Seminars, Conference, Workshops etc. are organized effectively by the students.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural events organized at the institution during the last five years

**Response:** 9.4

#### 5.3.2.1 Number of sports and cultural events organized at the institution during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	10	10	9	9

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.

**Response:**

Our alumni is one of the strongest pillar of college who actively help their juniors by grooming under buddy system, helping in placements, arranging guests etc. College hosts Alumni Meets and Alumni Interaction session to keep in touch with the ammitters

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni has an active role in the regular institutional functioning such as 1. Motivating the freshly enrolled students 2. Involvement in the in-house curriculum development 3. Organization of various activities other than class room activities 4. Support to curriculum delivery 5. Student mentoring 6. Financial contribution 7. Placement advice and support**

**Response:** E. None of the above

#### 5.4.3 Number of meetings of Alumni Association held during the last five years

**Response:** 0

##### 5.4.3.1 Number of meetings of Alumni Association held during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.4 Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

**Response:**

Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Our alumni is one of the strongest pillar of college who actively help their juniors by grooming under buddy system, helping in placements, arranging guests etc. College hosts Alumni Meets and Alumni Interaction session to keep in touch with the ammitters.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

**Response:**

The governance of college is aligned with its vision of carving physically fit, mentally robust and professionally competent individuals and its mission to impart holistic and industry oriented management Training. College has a well-defined organogram where the college follows the hierarchy of leadership to ensure effective organizational working and incremental improvement. Presence of Alumni/ present students/faculty/director/ professionals in various committees reflects participative management approach of the college.

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 6.1.2 Institution practices decentralization and participative management

**Response:**

**Decentralization:** The organogram of the college shows effective decentralization of management. Committee of Management of the College is recognized by the affiliating University. The Committee of Management consists of Manager, Director, Principal, Representative of Teaching Faculty, Representative of Non-Teaching Faculty etc.. Under the guidance of Committee of Management, Principal, HODs, Faculty members & non-teaching staff performs their duties.

**Participative Management:** Presence of Alumni/ present students/faculty/director/ in various committees reflects participative management approach of the college. Committees like, anti-ragging committee, cultural committee, Library Committee, placement committee, etc. have students.

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 6.1.3 The institution maintains transparency in its financial, academic, administrative and other functions

**Response:**

The College maintains complete transparency and accountability with regard to academic, financial,

administrative and other functions. There is a full -fledged, robust well integrated system of internal process like Admission, Examination process, Internal Quality Assurance, Library Management etc. The College has a highly secured IT infrastructure for streamlining the E-information flow.

**Financial Transparency:** The College maintains complete transparency in its financial functions; Committee of Management visits the financial statements in the annual general meetings. Most importantly the audited financial statement of the college is uploaded on the college's website to maintain transparency in financial functions.

**Academic Transparency:** With regard to academic matters, the Committee of Management is the highest decision- making authority. It decides matters such as the functioning of the college's academic programs. The body also advice improvement in academic processes and other important decision pertaining to academics on the recommendations of the different committees.

**Administration Transparency:** The College maintains transparency in its administration by circulating the minutes of the meeting with Heads of departments, students Council, Staff meetings of both teaching and Non-teaching. There are committees both administrative and academic which ensures accountability and has adequate autonomy in decision making

**Transparency in auxiliary functions:** The College has different auxiliary services like Placement Cell, Transport Facility, Canteen, Health Centre, Counselling Centre, Photocopier Facility, which cater to the quality campus life and administered with utmost transparency in management as there is an open inspection and run by the collaborative efforts of administrators, academic staff and students.

In all activities of Financial, Academic, Administrative and Auxiliary services, transparency is maintained through committee Meetings, and Collaborative work between academic and administrative staff, disclosure in Website, Compliance Reports periodically sent to Regulatory Authorities etc.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic plan is effectively deployed

#### Response:

The Committee of Management of the college consists of experienced academicians and professional ensuring quality education by effective teaching learning process, adding to innovation and best practices opted by the college. The college prepares strategic plans annually which are bifurcated into long term and short term plans and achieved. The college has a well-defined organogram with detailed job description to maintain transparency and smooth working of the system. E governance is opted in various departments for speedy decision making. College has various committees which are working with transparency and efficiency to step towards vision and mission.

File Description	Document
Link for additional information	<a href="#">View Document</a>

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Response:**

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The college has a well-defined welfare policy for the employees. We organize Seminars and International Conference for Faculty & Staff Development and thus ensure continuous professional growth.

File Description	Document
Link for additional information	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance are in the following areas of operation**

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination System
- 6.Biometric / digital attendance for staff
- 7.Biometric / digital attendance for students

**Response:** E. Any 1 or none of the above

File Description	Document
Data as per Data Template	<a href="#">View Document</a>

**6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.**

**Response:**

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions. Periodical reviews and feedback system is very helpful in ensuring the effectiveness of different committees working in the college.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 Effective implementation of welfare measures for teaching and non-teaching staff is in place

**Response:**

Effective implementation of welfare measures for teaching and non-teaching staff is in place. The teaching and non-teaching staff of the institution is covered under EPF Scheme. The college allows faculties to go for higher studies and short term courses. Every Saturday Second half of the day is allotted for research and development works in the institution. College provides free transportation facility for the teaching and non-teaching staff.

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 6.3.2 Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

**Response:** 0

##### 6.3.2.1 Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

**Response:** 0

**6.3.3.1 Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.4 Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes****Response:** 0**6.3.4.1 Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.5 The institution has a performance appraisal system for teaching and non-teaching staff****Response:**

Accountability and Performance Appraisal are the core considerations in compensation plan award of extra increment. The college follows a self-appraisal system. The teaching staff members are given a performance appraisal form, which is presented to the committee. The performance appraisal task force assesses the potential of the faculty and analyse his/her performance as per the given parameters. The task force also suggests the concern areas of improvement of the faculty.

**The Faculty Appraisal Committee consists:**

- Manager
- Principal

**Performance Appraisal Factors:**

- Educational qualification
- Experience
- Job Scope: past academic achievements, research orientation, Publications, MDP, Consultancy and networking with academic fraternity.
- In Campus relationships: Behaviour while dealing with students, administrative staff, colleagues, subordinates etc.
- Out Campus relationships: No of times a person represented the college outside and the outcome of such representations
- Discharge of allocated managerial Responsibility
- Maintenance of Integrity

**The staff appraisal:** System of the college contains formal as well as informal mechanism. 180 degree appraisal system is opted by the college which comprises self-evaluation, peer evaluation and evaluation by the Principal of the College.

**The Staff Appraisal Committee consists:**

- Manager
- Principal

**Appraisal of the staff is done on following parameters:**

- Job Description
- Achievements
- Competency for future growth
- Learning ability
- Contribution to institutional growth and welfare activities

Quality of work and productivity Team working and supervisory skills

File Description	Document
Link for additional information	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization**

**6.4.1 Institution conducts internal or/and external financial audit regularly**

**Response:**

The College has an extensive account audit process. The College conducts internal and external financial



audits annually. The institution has a Finance section in its administrative setup which maintains and audits the financial statements regularly. All the expenses made by the college are audited by internal and external audit. The college has specialized accounts and audit team who conducts the internal audit regularly. The internal audit is supervised by the Accounting and Auditing Committee and submitted to the certified Chartered Accountant. Furthermore the College's accounts are routinely audited by a chartered accountant in compliance with government rules. The external Certified Chartered Accountant audits the financial statements and submits to the institution the audited financial statements with audit reports in every financial year regularly. The college utilizes its resources in its optimal format. The college embark fund for various head. The best alternative is opted. If additional expenses surpass the budget proposals, the governing body takes special measures. If any observations / objections are reported in the audit report submitted by the external auditors. Such complaints are investigated by the college's separate committees consisting of the department of accounting, the internal auditor, the department head concerned and any other member nominated by the director. If required to finalize the College's compliance report, a draft report will be presented in front of governing council. The audit team also checks stock reports and conducts Library audit, College Works Department audit and analysis of the entire College's Project Expenditures.

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)

**Response:** 0

##### 6.4.2.1 Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.

**Response:**

College motivates the faculty members to get the grants from government , non-governmental bodies and industry for their research proposals. College promotes faculty engagement in authoring books, publications, newsletters, organizing seminars etc.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

#### Response:

Our College is a student centric College, and always ensure the benefit of students in all spheres of life. Establishment of IQAC is a concrete step towards development of students. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions, specifically students. To promote measures for institutional functioning towards student development through effective personal mentoring experiential learning of best practices.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 6.5.2 The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

#### Response:

Teaching learning is a continuous process that promotes skills knowledge and develops new proficiencies required to excel which in-turn requires students learning. Thus IQAC of College takes continuous review of teaching learning process structures & methodologies of operations and learning outcomes at periodic intervals. The tools used for review are feedback, mentorship, interactions etc.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

**Response:** 0**6.5.3.1 Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.5.4 Institution engages in several quality initiatives such as 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements 2. Timely submission of AQARs (only after 1st cycle) 3. Academic Administrative Audit (AAA) and initiation of follow up action 4. Collaborative quality initiatives with other institution(s) 5. Participation in NIRF****Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
Data as per Data Template	<a href="#">View Document</a>

**6.5.5 Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives****Response:**

The College thrives for perfections in giving the best services to the stakeholders in this process IQAC plays a crucial role for continuous quality check. College works in close coordination with the industry and tries to cater to the changing needs. IQAC ensures continuous up gradation of quality of inputs supplied to students.

**Many incremental improvement initiatives are taken by the college, these are listed below:**

- College is taking continuous and wide awake efforts to improve quality in academics
- Since its inception the college plans the teaching, learning and evaluation schedules by preparing academic calendar at college and department level
- The teaching, learning and evaluation activities in the college are implemented according to the academic calendar, which is observed by head of college and head of department.

- Through interactive learning, experiential learning and industry interface etc. efforts are being taken to build the student centric system.
- IQAC sets the standard for various activities and processes. It observes the process and measures the performance against the set standard.
- It suggests remedial actions in case of variation.

It prepares the policies, plans, Formats and documentations in order to furnish the requirements.

File Description	Document
Link for additional information	<a href="#">View Document</a>



## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements

**Response:**

The Institutional values are Integrity, Student Centric, Ethics & Dignity, Transparency Professionalism and Diversity and are displayed on website and at various places in the College. Keeping the value system of the college at centre the peripheral processes are designed and special attention is given to proper facility to differently abled people.

Our College believes in equality in all respects. The activities are performed in collaboration with the local people to address local issues faced by the community. We conduct various events to increase consciousness about the national identities and symbols, fundamental rights, human values, professional ethics. The college promotes awareness towards universal values like national values, human values, national integration, etc. We celebrate national festivals and birth and death anniversaries of great Indian personalities like, Gandhi Jayanti, Youth day, Teacher's day etc.

We have anti sexual harassment and grievance handling committee which ensures absence of any kind of dissatisfaction among stakeholders and promote equality in all spheres. This very motive of the college is supported by the required infrastructure like counselling and common rooms etc.

Every year a part of budget is utilized for the Greenery of campus and vicinity of the college.

Students are instructed to work in harmony and code of conduct guidelines are supplied to them in the beginning of the session.

File Description	Document
Link for additional information	<a href="#">View Document</a>

#### 7.1.2 Institution has a stated policy and procedure for implementation of waste management

**Response:**

**Solid Waste Management:**

**Bio-degradable:**

- The college dumps the waste and waste is allowed to degrade or decompose in an oxygen rich medium. Good quality nutrient rich and eco-friendly manure is formed.

**Non-bio degradable:**

- Usage of plastic bags is discouraged within the premises of the College. Dustbins are kept on every floor and in classrooms.
- Garbage is picked by Municipal Corporation.

**Liquid Waste Management:** Well-constructed drainage systems leading to the closed collection tanks, the tanks are regularly cleaned to avoid stagnation of water.

**E-Waste Management:** Electronic waste or e-waste describes discarded electrical or electronic devices. Used electronics which are destined for refurbishment, reuse, resale, salvage recycling through material recovery, or disposal are also considered e-waste.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 7.1.3 Institution waste management practices include

1. Segregation of waste
2. E-waste management
3. Vermi-compost
4. Bio gas plants
5. Sewage Treatment Plant

**Response:** E. None of the above

File Description	Document
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 7.1.4 Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

**Response:** E. None of the above

File Description	Document
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Any additional link	<a href="#">View Document</a>

### 7.1.5 Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment

**Response:**

Adequate in-house staff is employed to maintain meticulous on-campus hygiene, cleanliness and infrastructure to provide a comfortable learning environment. Classrooms, staff rooms, seminar rooms, IT labs, etc. are regularly cleaned and maintained by service and housekeeping staff assigned to each floor. In each room, dustbins are kept. A full-time gardener keeps the campus Green Cover intact.

**Swachh Bharat Initiative:** The college organises awareness campaign towards cleanliness in nearby surroundings by cleaning the area and educating people on keeping the surrounding clean. It includes hygienic habits like washing hands before having food, taking bath daily etc.

**Sanitation Tunnel for COVID-19-** The College as installed sanitisation tunnel for curbing the spread of COVID-19

File Description	Document
Documents and/or photographs in support of the claim	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**7.1.6 Institution is committed to encourage green practices that include: 1. Encouraging use of bicycles / E-vehicles 2. Create pedestrian friendly roads in the campus 3. Develop plastic-free campus 4. Move towards paperless office 5. Green landscaping with trees and plants**

**Response:** D. Any 1 or 2 of the above

File Description	Document
Income Expenditure statement highlighting the specific components	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**7.1.7 Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

**Response:** 0

**7.1.7.1 Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View Document</a>
Data as per Data Template	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 7.1.8 Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

#### Response:

Institution is making all possible efforts to leverage the local environment, locational knowledge and resources, community practices and challenges. With students and Faculty participation an effort is made to ensure environmental and social responsibility.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 7.1.9 Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

1. Code of Conduct is displayed on the institution's website
2. Students and teachers are oriented about the Code of Conduct
3. There is a committee to monitor adherence to the Code of Conduct
4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically

Response: D. Any 1 of the above

File Description	Document
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC format given on its website)



**Response:**

The college practices various methodologies to give excellent education through experiential learning , effective mentorship program, Value based management education which reflects transparency, global inputs provided, outreach programs, emersion programs. Our priority is to believe in making a student fathom the granularities of the world. With a distinctive vision of imparting “Value Based Education” and creating future leaders.

- **Extension and Outreach Activities** - One of the notable best practices of Our College has been extension and outreach. College’s philosophy of education emphasizes reaching out to the marginalized groups with special focus on research and extension. The institution firmly believes in the application of classroom training and instruction to the outside community for improving their quality of life which has been achieved by conducting numerous extension and outreach activities at both UG and PG level in the form of non-credit as well as credit-based instruction, technical assistance etc.
- **Basic Computer and Internet Usages Training Awareness Programme for the students-** The development of science and technology has led to the marvellous technological advancement and innovations which has its own impact on academic development and administration. In every sphere of life, computer plays a vital role today. It makes an important contribution in this Modern Age. Information technology collectively bounded all the uses of computer and the revolution in the area of communication. A computer system can fly an aeroplane, control all machines in a factory, and can check your balance in the account, getting right kind of information. College students spend an average of 5 – 6 hours a week on the internet. Research shows computers’ significant performance in learning. An exposure to internet and the web has helped students to improve the quality of their academic research and of their written work. Computer is utilized in Distance Learning, Medical Field, Scientific Research, Engineering, Business, Recreation, Entertainment, Cinematography, Sports, Defence, to track missiles and tanks, design new system, recording, scoreboard safety measures etc. Every Year we try to give basic computer knowledge to primary and secondary level students through the resources of the college, with the help of students and faculty.

File Description	Document
Photos related to two best practices of the Institution	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness****7.3.1 Performance of the institution in one area of distinctiveness related to its vision, priority and thrust****Response:**

Our College strives to inculcate the spirit of service along with professional development and skills for women empowerment through state of the art education, research and extension by nurturing innovation,

leadership and national development

**.Scientific emphasis on developmental and professional education:** Our College has been a pioneer in women's education, investing scientific emphasis on home and community life. The college remains committed to building leadership, conscious citizenry and active participation of women for furthering national developmental goals. The education in the college aims towards developing creative and critical thinking, nurturing innovation and excellence. Our College sees its students building capacity acquire global skills for entrepreneurship, professional proficiency and improved quality of life.

**Mission of empowering women:** Our mission has firmly stood the test of time and the college has worked towards empowering the women force, in particular for national development. The college education aims towards capacity building for entrepreneurship, improved health and quality of life and communication for desirable behaviour change. The disciplines are artistic, creative, culturally rooted and contemporary. The college faculty and students have responsibly engaged with people and communities, fulfilling its role in making knowledge and information accessible to people. These experiences enrich education, research and curriculum development and expand the quality of academic work across specializations. The students receive the benefits of knowledge from advanced research activities even in the undergraduate classes.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

In a fast changing academic environment the college is well poised to take on future challenges of higher education.

The college strives to maintain and sustain standards of teaching-learning, research and innovation which continue to guide curricular and co-curricular thrusts of the college.

Dr. R.J. Singh Chauhan, Our Founder is a well-known Educationist and Social Service provider, who provides the guidance and directions for building Rajat Mahila Mahavidyalaya with a major focus on developing “Future Leaders” with sound academic and optimum leadership ability. In recognition of his efforts for women education in India, he has received following two International Awards on behalf of the college:

1. Awarded by World NRI Convention in House of Commons, London (U.K.) to mark celebration of 150 years of Mahatma Gandhi.
2. Award for Individual Contribution for International Integration & World Peace by Global Achievers Foundation in Bangkok, Thailand.

Our college has a number of bodies and committees which strive for the effective organizational set up and good management. These bodies and committee discuss various issues and complex matters in depth and recommend the decisions to the college management through the Principal. This enables wider participation of the faculty and others in decision making. The practice of delegation of powers to the committees has led not only to a sense of involvement of faculty members but also for a speedy and effective administration.

Our Management deserves the right to strengthen the resources base of the college. All items of expenditure are budgeted and there is transparency in all transactions. It also deserves to initiate good welfare schemes for the faculty and the students. Training program for the staff are arranged periodically for refreshing their subject matter.

### **Concluding Remarks :**

The college has continuously upgraded its facilities and infrastructure to respond to the changing environments. The college faculty and students have responsibly engaged with people and community, fulfilling its role in making knowledge and information accessible to people. It lives up to the vision and mission of the institution and stood the test of time. Truly, it is a tribute to the Founder members who envisioned women empowerment through this college of higher education

The college aimed at creating physically fit, mentally robust and professionally competent individuals, who are capable of assuming their rightful place as leaders and to achieve its this vision, the college does not let any stone unturned. Ample importance is given to the curriculum aspects, being one of the most important aspects

of educational college's workings. The college has a mechanism in place to cater to the students coming from across the country.

Infrastructure wise college has all required facilities for teaching learning like, library, computer lab, internet facility etc. and also supports sports and other physical activities as is evident from the sport infrastructure of the college.

To promote teacher education to various strata's of the society, the college offers B.Ed Course.

The abled leadership of the college is well in tune with the vision and mission of the college and work in perfect harmony with absolute transparency. The strategic plans are responsibly made keeping the benefit of stakeholders at centre and outcomes are achieved in time bound manner as per the value system of the colleges with the help of various dedicated committees. The college has all processes in place and required infrastructure to excel and achieve its mission.

Marching ahead for national development

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.2.3	<p><b>There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students</b></p> <p>Answer before DVV Verification : Only when students seek support Answer After DVV Verification: No Special effort put forth in accordance with learner needs</p>																				
2.3.2	<p><b>Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years</b></p> <p>2.3.2.1. <b>Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>9</td> <td>9</td> <td>8</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	10	9	9	8	2	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
10	9	9	8	2																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
2.3.6	<p><b>Institution provides exposure to students about recent developments in the field of education through</b></p> <ol style="list-style-type: none"> <li><b>1. Special lectures by experts</b></li> <li><b>2. 'Book reading' &amp; discussion on it</b></li> <li><b>3. Discussion on recent policies &amp; regulations</b></li> <li><b>4. Teacher presented seminars for benefit of teachers &amp; students</b></li> <li><b>5. Use of media for various aspects of education</b></li> <li><b>6. Discussions showcasing the linkages of various contexts of education- from local to regional to national to global</b></li> </ol> <p>Answer before DVV Verification : A. Any 5 or more of the above Answer After DVV Verification: E. Any 1 or none of the above</p>																				
2.4.1	<p><b>Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include</b></p> <ol style="list-style-type: none"> <li><b>1. Organizing Learning (lesson plan)</b></li> </ol>																				

2. Developing Teaching Competencies
3. Assessment of Learning
4. Technology Use and Integration
5. Organizing Field Visits
6. Conducting Outreach/ Out of Classroom Activities
7. Community Engagement
8. Facilitating Inclusive Education
9. Preparing Individualized Educational Plan(IEP)

Answer before DVV Verification : B. Any 6 or 7 of the above

Answer After DVV Verification: E. Any 1 or none of the above

**3.2.1 Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	2	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.3.1 Average number of outreach activities organized by the institution during the last five years..**

**3.3.1.1. Total number of outreach activities organized by the institution during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	5	3	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.3.2 Percentage of students participating in outreach activities organized by the institution during the last five years**

**3.3.2.1. Number of students participating in outreach activities organized by the institution during the last five years**

Answer before DVV Verification:

--	--	--	--	--

2018-19	2017-18	2016-17	2015-16	2014-15
196	179	96	9	48

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**3.3.3 Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years**

**3.3.3.1. Number of students participated in activities as part of national priority programmes during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
176	145	70	9	20

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**4.2.5 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year**

**4.2.5.1. Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year**

Answer before DVV Verification : 50

Answer after DVV Verification: 0

**4.2.5.2. Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year**

Answer before DVV Verification : 50

Answer after DVV Verification: 0

**4.2.5.3. Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year**

Answer before DVV Verification : 50

Answer after DVV Verification: 0

**4.2.5.4. Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.**

Answer before DVV Verification : 50

Answer after DVV Verification: 0

**4.2.5.5. Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.**

Answer before DVV Verification : 50

Answer after DVV Verification: 0

5.4.2 **Alumni has an active role in the regular institutional functioning such as**

1. **Motivating the freshly enrolled students**
2. **Involvement in the in-house curriculum development**
3. **Organization of various activities other than class room activities**
4. **Support to curriculum delivery**
5. **Student mentoring**
6. **Financial contribution**
7. **Placement advice and support**

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

5.4.3 **Number of meetings of Alumni Association held during the last five years**

5.4.3.1. **Number of meetings of Alumni Association held during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Provided link is not working hence input edited.

6.2.3 **Implementation of e-governance are in the following areas of operation**

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination System**
6. **Biometric / digital attendance for staff**
7. **Biometric / digital attendance for students**

Answer before DVV Verification : A. Any 6 or more of the above

Answer After DVV Verification: E. Any 1 or none of the above



Remark : Provided link is not working hence the input has been edited.

**6.3.2 Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	5	5	4	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting documents not provided by HEI hence input has been edited.

**6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.**

**6.3.3.1. Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	6	6	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : provided link is not working hence the input has been edited.

**6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.**

**6.5.3.1. Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Link provided by HEI is not working hence input has been edited.

6.5.4	<p><b>Institution engages in several quality initiatives such as</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements</b></li> <li><b>2. Timely submission of AQARs (only after 1st cycle)</b></li> <li><b>3. Academic Administrative Audit (AAA) and initiation of follow up action</b></li> <li><b>4. Collaborative quality initiatives with other institution(s)</b></li> <li><b>5. Participation in NIRF</b></li> </ol> <p>Answer before DVV Verification : D. Any 1 of the above            Answer After DVV Verification: E. None of the above            Remark : Shared link by HEI is not working hence input edited.</p>
7.1.3	<p><b>Institution waste management practices include</b></p> <ol style="list-style-type: none"> <li><b>1. Segregation of waste</b></li> <li><b>2. E-waste management</b></li> <li><b>3. Vermi-compost</b></li> <li><b>4. Bio gas plants</b></li> <li><b>5. Sewage Treatment Plant</b></li> </ol> <p>Answer before DVV Verification : D. Any 1 of the above            Answer After DVV Verification: E. None of the above            Remark : Provided document is not relevant with respect to the metric hence input edited.</p>
7.1.4	<p><b>Institution has water management and conservation initiatives in the form of</b></p> <ol style="list-style-type: none"> <li><b>1. Rain water harvesting</b></li> <li><b>2. Waste water recycling</b></li> <li><b>3. Reservoirs/tanks/ bore wells</b></li> <li><b>4. Economical usage/ reduced wastage</b></li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above            Answer After DVV Verification: E. None of the above</p>

	Remark : The attached documents are not relevant with respect to metric.
7.1.6	<p><b>Institution is committed to encourage green practices that include:</b></p> <ol style="list-style-type: none"> <li><b>1. Encouraging use of bicycles / E-vehicles</b></li> <li><b>2. Create pedestrian friendly roads in the campus</b></li> <li><b>3. Develop plastic-free campus</b></li> <li><b>4. Move towards paperless office</b></li> <li><b>5. Green landscaping with trees and plants</b></li> </ol> <p>Answer before DVV Verification : A. All of the above                  Answer After DVV Verification: D. Any 1 or 2 of the above                  Remark : Input edited as per the supporting document submitted by HEI.</p>
7.1.9	<p><b>Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways</b></p> <ol style="list-style-type: none"> <li><b>1. Code of Conduct is displayed on the institution’s website</b></li> <li><b>2. Students and teachers are oriented about the Code of Conduct</b></li> <li><b>3. There is a committee to monitor adherence to the Code of Conduct</b></li> <li><b>4. Professional ethics programmes for students, teachers, administrators and other staff are organized periodically</b></li> </ol> <p>Answer before DVV Verification : A. All of the above                  Answer After DVV Verification: D. Any 1 of the above                  Remark : HEI has prescribed code of conduct for teachers only and is displayed on HEI's website hence input edited.</p>

**2.Extended Profile Deviations**

<b>Extended Profile Deviations</b>
No Deviations